



## Bethel Leadership Institute

### 2020-2022 POLICIES

#### 1. TECHNOLOGY

Students must have regular access to BLI's website on Pathwright in order to take BLI. Pathwright is designed to function well with any electronic device with internet access, including laptops, tablets, and smart phones.

#### 2. ATTENDANCE

Participation in the weekly course discussions is an essential feature of BLI to help foster student learning and growth. Therefore, students are expected to regularly attend and participate in the discussion meetings. Frequent absences may disqualify a student from continuing with the program for one semester.

#### 3. COURSEWORK

All coursework is listed online in the course modules. No required assignments will be communicated by any other method. If an instructor introduces assignments after the beginning of the course, these will be optional and will not count toward the course grade (except for extra credit if the course instructor so decides).

#### 4. ACADEMIC PERFORMANCE

Students are required to acquire a score of 70 in each course in order to graduate. Honors students must acquire a score of 140 in each course to graduate with full honors. (Students may alternatively choose to take some courses at the honors level and then graduate with honors in those courses provided they acquire a score of 140 in them.)

Students scoring less than 70 in any course will be placed on probation the next semester. Students scoring less than 70 in any courses over two consecutive semesters will be disqualified from continuing with the program for one semester.

## 5. ACADEMIC INTEGRITY

Plagiarism is the failure to cite the source from which a quotation is taken, and submitting it as one's own work. It also includes the failure to cite the source from which a unique idea is taken and submitting it as one's own work. Plagiarism is considered an act of academic dishonesty. If a student presents a paper as her/his own with plagiarized ideas and/or words, the grade will be nullified and the paper will need to be rewritten in its entirety. If the infraction is judged to have been deliberate, the student may be subject to expulsion.

Cheating on a test reveals bad character that disqualifies one for ministry or leadership. Students who engage in academic dishonesty on a test will be expelled from the program.

## 6. COMMUNICATIONS

Email will be used for administrative purposes. Students are responsible to regularly check their email from BLI.

## 7. FEES AND EXPENSES

### Tuition

- \$100 per semester
- \$50 per semester for part-time Bethel and Every Nation pastors and ministers
- Free for full-time Bethel and Every Nation pastors and ministers

Tuition is due prior to the first day of class. Tuition payment is part of the registration process for each semester, which is required in order to acquire online access to the courses.

### Textbooks

- Students are responsible to purchase optional course textbooks.
- Honors students are required to acquire the course textbooks.

## 8. WITHDRAWALS:

Students who need to withdraw from BLI must provide the program administrator with written notice of their withdrawal, which may be submitted as an email.

Withdrawal refunds will be managed as follows:

- Withdrawal submitted prior to the start of the first course - 100% refund
- Withdrawal submitted after the start of the first course - 50% refund
- Withdrawal submitted after the start of the second course - no refund